



Advisory Board Member

Founded in 2009, DC Greens is a nonprofit organization that advances health equity by building a just and resilient food system. We believe that racial justice, food access, and health equity are all connected, and that change requires systemic solutions and cross-sector collaboration. DC Greens works in solidarity with those who are most impacted to build a just food system in the nation's capital and break down the systemic barriers that harm our community. We are currently seeking community members to serve as seasonal advisors (April through June) on the Board of Directors.

These new temporary, part-time positions will be part of our Community Leadership Initiative. Community Leadership Initiative is DC Greens' workforce development program and one of our community engagement initiatives. This initiative aims to connect community members interested in enhancing their professional skills with opportunities to do so. Aspects of the program will build on participants' existing advocacy and community relations skills while they develop additional skills through hands-on and in-field training and experience.

Advisory Board Members are *ex officio* roles on the DC Greens Board of Directors. The position's responsibilities include providing input based on expertise gained through lived experience and work in the community. Responsibilities also include supporting the creation of content for various organizational projects. Advisors will participate in board meetings, donor recruitment, and board discussions. Additionally, Board Advisors will contribute to and participate in internal Community Leadership Initiative meetings and external strategic partnership meetings.

You are an ideal candidate if you are seeking to gain board-level experience, can dedicate time every month to DC Greens' board activities, and have lived experience in areas related to DC Greens' mission. This position also requires the ability to articulate DC Greens' theory of change and values to a variety of stakeholders.

Essential Job Functions:

Board Support

- Advise the DC Greens board of directors' decisions using your lived experience and by amplifying community voices

- Collect and pass on knowledge of local organizations' contacts who can be resources to the board (people or organizations who may be ideal for future collaboration or board work with DC Greens)
- Attend board committee meetings as assigned

Program Support

- Attend and participate in all mandatory training, meetings, and calls as outlined in the work plan. Attend and participate in the Community Leadership Initiative onboarding process
- Support efforts to connect with current and future partner organizations and funders
- Prospect potential board members with skill sets that will enhance the board's knowledge and effectiveness
- Establish, maintain, and grow partnerships for The Well at Oxon Run and other DC Greens programs

Advocacy and Feedback Channels

- Publicly represent DC Greens when appropriate; seek opportunities to further the work and interests of the organization
- Participate in the supervision of and performance review process for the Executive Director
- Provide feedback via surveys, one-on-one meetings, etc.
- Attend and participate in DC Greens events

Qualifications

- Commitment to the vision and mission of DC Greens
- Prior employment or volunteer experience with a nonprofit organization
- Prior experience publicly representing or collaborating with an organization's internal and external stakeholders
- Enthusiastic and knowledgeable about food and health equity in D.C.
- Knowledge about federal and local food access and assistance programs a plus
- Enthusiastic about nonprofit board responsibilities and interested in learning more
- Experience in professional relationship building, peer training and public-facing roles
- Personal or professional experience with outreach; experience working or volunteering in the D.C. community is preferred
- Experience utilizing technology (Zoom, Microsoft Suite) and participating in remote meetings
- High attention to detail and demonstrated proactive and strategic approach to daily task execution
- Outstanding verbal communication skills
- Demonstrated track record of professionalism and follow-through
- Ability to travel throughout the D.C. metro area and attend regular in-person events at The Well at Oxon Run and board meetings

Salary & Benefits

This is a seasonal, part-time (8 hours per month, on average), hourly, non-exempt position. Hours may fluctuate based on quarterly meeting schedule and committee assignment. The hourly rate for this position is \$33.50 starting in April and ending on June 30, 2024. There is a possibility of an extension through to December 2024. This position is not eligible for benefits or overtime.

How to Apply

If interested, email a resume to hire@dcgreens.org. Please put "Advisory Board Member" in the subject line and your resume as a single attachment labeled "LAST NAME, FIRST NAME_Application."

Applications will be accepted on a rolling basis, with resume review beginning immediately. We are hiring for multiple roles as part of this initiative. Your application may be considered for a different role, if we fulfill the maximum number of candidates for this position. **For best consideration apply by April 22, 2024, 11:59 pm EST.** Anticipated start date is **April 2024.**

*DC Greens is an equal opportunity employer. **We strongly encourage and seek applications from people of color, bilingual and bicultural individuals, people who have experienced***

poverty, women, and members of the lesbian, gay, bisexual, and transgender communities. Applicants shall not be discriminated against because of race, religion, sex, national origin, ethnicity, age, disability, political affiliation, sexual orientation, gender identity, color, marital status, or medical status. Reasonable accommodation will be made so that qualified disabled applicants may participate in the application process. Please advise in writing of special needs at the time of application.